



# **Middle East Maritime (MEM)**

## **Environmental Management Seminar**



**Doha Sheraton Hotel, Qatar**

**Monday - Tuesday**

**November 26th - 27th, 2007**

# **Environmental Management Seminar**

**Monday 26<sup>th</sup> – Tuesday 27<sup>th</sup> of November, 2007**

**Doha Sheraton Hotel, Qatar**

This seminar explores the challenge of meeting environmental responsibilities when expanding new and existing ports. It is aimed at delegates from the ports and terminals industry who are looking for the tools to evaluate the environmental footprint of their port and build on it.

Case studies of environment management systems from leading ports will be assessed and participants will be encouraged to debate problems and solutions and the economies of budget constraints.

## **Objectives:**

- To explain the purpose and benefits of ethical management. (Environmental management system).
- To assess the effect of development or improvements in infrastructure, including the impact on air and water quality, emissions, noise and habitat loss.
- To explore the solutions that can be adopted to minimise the negative elements of expansion.
- To develop guidelines for best practises of management.

## **Speaker: Fazilette Khan**

A trustee for the non-profit charity GreenSeas Trust since 2003 and a senior Environmental Officer for one of the largest cruise companies. Fazilette Khan's 23 year career has spanned many avenues within the ports and shipping industry, beginning in 1984 as a sea going Radio Officer. She was a very successful columnist for Tradewinds for over 10 years writing humorous anecdotes of her life at sea. Her more serious roles recently, has seen her as a journalist and technical writer for Cargo Systems, the prestigious monthly publication. She is the Member of the Institution of Engineering and Technology and the Engineering Council.

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**Day One: November 26, 2007**

<b>09:3 – 10:45</b>	<b>Overview of Environment Management Systems, with a brief outline of ISO-14001. Define elements of EMS including policy, planning, implementation and operation, checking and corrective action.</b>
<b>10:45 – 11:00</b>	<b>Coffee Break</b>
<b>11:00 – 11:30</b>	<b>Laying the groundwork. Management commitment. Developing an environmental policy.</b>
<b>11:30 – 12:30</b>	<b>Evaluating a port's environmental footprint.</b>
<b>12:30 - 13:30</b>	<b>Lunch Break</b>
<b>13:30 - 14:45</b>	<b>Environmental project checklist. Assess the effect of envisaged improvements.</b>
<b>14:45 - 15:00</b>	<b>Coffee Break</b>
<b>15:00 - 15:45</b>	<ul style="list-style-type: none"><li>• <b>Evaluate the environmental impact. Air? Water quality?</b></li><li>• <b>Industrial and vehicle emissions?</b></li><li>• <b>Habitat loss?</b></li></ul>
<b>15:45 - 16:00</b>	<b>Review of Day 1</b>

<b>Day Two:</b>	<b>November 27, 2007</b>
<b>09:00 – 09:15</b>	<b>Recap of Day 1</b>
<b>09:15 – 10:30</b>	<b>Identify the significance of an activity and discuss solutions to reduce the environmental Impact.</b>
<b>10:30 – 10:45</b>	<b>Compliance and procedure.</b>
<b>10:45 – 11:00</b>	<b>Coffee Break</b>
<b>11:00 – 12:30</b>	<b>Review options in cargo handling equipment, cost effective transportations, the feasibility of recycling, and technological solutions for waste streams.</b>
<b>12:30 - 13:30</b>	<b>Lunch Break</b>
<b>13:30 – 14:00</b>	<b>Effective preparedness and response.</b>
<b>14:00 - 14:30</b>	<b>Discuss the benefits of employee awareness, training.</b>
<b>14:30 - 15:00</b>	<b>Coffee Break</b>
<b>15:00 – 15:15</b>	<b>Operational control and audits.</b>
<b>15:15 - 15:45</b>	<b>Q&amp;A</b>
<b>15:45 – 16:00</b>	<b>Review course and end of course.</b>

## Registration Form:

### **Environmental Management Seminar**

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**Doha Sheraton Hotel, Qatar**

Please complete this form immediately and Fax or  
Email to: Middle East Maritime (MEM)

#### **Qatar :**

**Fax:** (+974) 466 9029 **Tel:** (+974) 686 5003

Email: maritime.mem@gmail.com

Contact person: Mrs. Suzanne Bedinghaus

#### **Dubai:**

**Fax:** +(971)-4-222 4653 **Tel:** +(971)-4-222 2031

Contact Conny Billimier: Email culco@emirates.net.ae

#### **Egypt**

**Fax:** +(203) 583 8128 **Tel:** +(203)584 6802

Email: maritime.mem@gmail.com

**Seminar Coordinator:** Miss.Rasha Biomy

#### **FEE: 1250 US \$**

The fee includes Lunch, Refreshments /Seminar materials and Certificate of completion.

**15% fee discount** is offered for three or more nominations from the same organization.

#### **PAYMENT METHOD**

Please tick one option:

1. **Bank transfer:** Middle East Maritime  
Account # 205 272919 1100  
Swift Code: dohbqqaq  
Doha Bank, Souk Area Branch, Qatar
2. **Check** made payable to: Middle East Maritime  
Doha, Qatar
3. **Cash:** to Qatar Office or UAE Office.

#### **REGISTRATION & CONTACT**

*Delegate Details – Please Print in BLOCK letters.*

Please reserve----- delegate place (s)

Name: .....

Job Title: .....

Company: .....

Telephone No:.....

Mobile No: .....Fax No:.....

Email: .....

P.O.Box: .....Postal Code: .....

City: .....Country:.....

Date: .....Signature:.....

#### **ACCOMMODATION**

Accommodation is not included in the Seminar fee; however MEM has arranged accommodation on special rate with some hotels according to availability. To guarantee the reduced rate, please complete your registration immediately and contact seminar coordinator: Rasha Biomy, email: maritime.mem@gmail.com

#### **CONFIRMATION DETAILS**

After receiving payment a receipt would be issued. If you do not receive Email, Fax or Letter outlining joining details and registration Number two weeks prior to the event, please contact the Seminar coordinator.

#### **COURSE FILE**

On First day of Seminar all delegates will receive a file on arrival which will include the course material.

On successful completion and attendance of seminar delegates would get a certificate of the seminar. All Educational / Information material, documentation and presentations would be in English.

#### **TERMS & CONDITIONS**

Substitutions can be made free of charge at any time. If for any reason, the participant cancels the registration earlier than three weeks before the commencement of the seminar, 75% of the seminar fee will be refunded. Cancellation after this date is not subject to any refund. Participants who have paid the full seminar fee, but are unable to send substitution, have the option of receiving the seminar materials by mail. The seminar material will be forwarded after the seminar has been completed. It may be necessary for reasons beyond the control of the organizers to alter the content and timing of the program or the identity of the speakers. In the unfortunate event that an event is cancelled, the organizer is not liable for any costs incurred by delegates in connection with their attendance.

#### **BUSINESS / SPONSORSHIP OPPORTUNITIES**

Various sponsorship opportunities covering the lunch and documentation. For further details please contact seminar coordinator.

#### **Organizers: Middle East Maritime (MEM)**

**Qatar:** Tel: (+974) 686 5003 Fax: (+974) 466 9029

**Dubai :** Twin Towers, Office #209A

Tel: (+971)-4-2222031 Fax: (+971)-4-2224653 Email: culco@emirates.net.ae

**Egypt:** : Alexandria, Masged El-Hedaya Street, El-Khaleeg Tower, #C

Tel: (+203)584 6802 Fax: +(203) 583 8128

**Email:** maritime.mem@gmail.com